



## APPLICATION FOR CLUB RECOGNITION

**Instructions:**

- ➔ Form to be typed or printed in ink
- ➔ All signatures to be written in ink and not printed
- ➔ Attach additional paper if required
- ➔ Return completed application and supporting documentation to The Canadian Kennel Club, Club Relations, Shows & Trials Division, or by email to clubrelations@ckc.ca

### PROPOSED NAME OF CLUB

1. Date Club was formed: \_\_\_\_\_
2. Objectives of Club: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. Club's Area of Operation - Regional, Provincial and Local Clubs, please be specific and provide a map:  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Is there another Club operating in the same geographical area?                      YES                      NO  
 If 'YES', what is/are the name(s) of the other Club(s)?                      \_\_\_\_\_
5. Is this Club a branch of a 'parent' Club?                      YES                      NO  
 If 'YES', what is the name of the 'parent' Club?                      \_\_\_\_\_
6. If you have previously applied for recognition, please provide the date you last applied: \_\_\_\_\_
7. The following supporting documentation must accompany this application:
  - A complete list of names, membership numbers and addresses of the members of the Club
  - If this is a Specialty Club, please provide a list of the breeds and registration numbers of the dogs owned by each member
  - A current copy of the Constitution and/or By-Laws of the Club
  - Copies of the Minutes of meetings for one (1) year preceding this application
  - If this is for a branch of a 'parent' Club, a letter from the 'parent' or National Club acknowledging this application
  - Details of activities and community involvement for the year preceding this application
  - Copy of a map with defined area of operation (not required for National Club applications)
  - The required fee as per the current Fee Schedule

### PAYMENT INFORMATION

- ➔ Fee - please refer to the CKC Schedule of Fees for the required amount.
- ➔ Collecting CVV numbers for credit cards is prohibited, but required to process. If it is not included with your submission, you will be contacted by Staff to provide it.
- ➔ Payment in full to be made in Canadian dollars and payable to The Canadian Kennel Club. Discounted cheques in US dollars will not be accepted.



Certified Cheque

Money Order

Total Enclosed: \_\_\_\_\_

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiry Date

\_\_\_\_\_  
Clearly Print Cardholder Name

\_\_\_\_\_  
Authorized Cardholder Signature

## CLUB DIRECTORS

National Clubs are required to have a Board of Directors consisting of the officers of the Club and a minimum of four (4) regional directors. Officers and directors must be distributed across the Country. Provided there are always members of the Board of Directors residing in at least three (3) regions, the directors of the Club may be elected by the members residing in the region which the director resides or at the National level. For the purposes of this provision, the three (3) regions are:

1. All zones west of Ontario plus Yukon, NWT and Nunavut
2. Ontario
3. All zones east of Ontario

Regional and Provincial Clubs are required to have a Board of Directors consisting of the officers of the Club plus one director representing each of the Provinces or CKC electoral zones within that region or Province. In all cases, a minimum of two (2) directors are required.

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Name	CKC Membership Number
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Mailing Address

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City	Province	Postal Code	Telephone Number
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Email Address	Cellular Number
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Name	CKC Membership Number
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Mailing Address

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City	Province	Postal Code	Telephone Number
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Email Address	Cellular Number
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Mailing Address

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Mailing Address

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Email Address	Cellular Number
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Mailing Address

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City	Province	Postal Code	Telephone Number
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Email Address	Cellular Number
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## CLUB OFFICERS

**Please Note:** The President and Vice-President together with one of the Secretary or Treasurer must be CKC Members in good standing.

### PRESIDENT

Name \_\_\_\_\_ CKC Membership Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Cellular Number \_\_\_\_\_

### VICE-PRESIDENT

Name \_\_\_\_\_ CKC Membership Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Cellular Number \_\_\_\_\_

### SECRETARY

Name \_\_\_\_\_ CKC Membership Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Cellular Number \_\_\_\_\_

### TREASURER

Name \_\_\_\_\_ CKC Membership Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Cellular Number \_\_\_\_\_

# CLUB OFFICERS

\_\_\_\_\_  
Name CKC Membership Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City Province Postal Code Telephone Number

\_\_\_\_\_  
Email Address Cellular Number

\_\_\_\_\_  
Name CKC Membership Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City Province Postal Code Telephone Number

\_\_\_\_\_  
Email Address Cellular Number

## DECLARATION

We, the undersigned, agree to be bound to the policies and procedures attached hereto. We also understand that there is no obligation on the part of The Canadian Kennel Club to approve this application, and that if this application is rejected, we have no recourse against The CKC.

\_\_\_\_\_  
President's name (type or print) Date

\_\_\_\_\_  
President's signature

\_\_\_\_\_  
Secretary's name (type or print) Date

\_\_\_\_\_  
Secretary's signature

\_\_\_\_\_  
Date Received Reference Number Date Approved Approved by CKC